
EAST YORKSHIRE SOLAR FARM

**East Yorkshire Solar Farm
EN010143**

Consultation Report Appendix

**Appendix R Land Referencing Methodology and Questionnaires/Site Notices
Document Reference: EN010143/APP/5.2**

Regulation 5(2)(q)
Infrastructure Planning (Applications: Prescribed Forms and Procedure)
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Prepared for:

East Yorkshire Solar Farm Limited

Prepared by:

AECOM Limited

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Appendix R

R.1 Land referencing methodology

R.1 Land Referencing Methodology

Introduction

- 1.1.1 The Planning Act 2008 (the 2008 Act) (Ref. 1) sets out a requirement for diligent inquiry to be undertaken to identify any persons with interest in land within Category 1, 2 & 3, which are detailed in section 44 and 57 of the 2008 Act (Ref. 1). Category 1 interests include Freeholders, Leaseholders, tenants, and occupiers of the land within the Order limits. Category 2 interests include those who have an interest in the land and the power to sell, convey or release the land within the Order limits. Category 3 interests are those that the applicant thinks, if the Order sought by the application were made and fully implemented, the persons or organisations would or might be permitted to make a relevant claim under section 10 of the Compulsory Purchase Act 1965 (Ref. 2), Part 1 of the Land Compensation Act 1973 for compensation (Ref. 3), section 152(3) of the 2008 Act (Ref. 1).

Document Purpose

- 1.1.2 East Yorkshire Solar Farm is a Nationally Significant Infrastructure Project (NSIP). The following sets out the methodology undertaken to achieve diligent inquiry required for a Development Consent Order (DCO). Land Referencing is a key building block of each DCO and the diligent process which leads to producing Land Plans and the **Book of Reference [EN010143/APP/4.3]** where all known interests have been verified and captured.
- 1.1.3 The 2008 Act (Ref. 1) does not specify the requirements of diligent inquiry. There are many methods used to achieve diligent inquiry. This document sets out Ardent's approach to diligent inquiry under the 2008 Act (Ref. 1) for East Yorkshire Solar Farm scheme (the Scheme) on behalf of East Yorkshire Solar Farm Limited (the Applicant).

Identifying the scheme boundary

- 1.1.4 Prior to initial land referencing and any plan work it is essential to identify the land where the referencing process is required. The initial limits were provided by the Applicant's design team, which were subject to further review, reduction and addendums as the design of the Scheme evolved and to take into account engineering requirements. Ardent provided technical GIS support in the refinement of the boundary and this formed the basis of the Red Line Boundary (RLB) which is inclusive of all land required for the construction, operation, maintenance and decommissioning of the Scheme.

GIS and processing HM Land Registry (HMLR) spatial data

- 1.1.5 Once the working RLB had been defined, Land Registry data was acquired in the form of a digital shape file (a GIS layer). Digital copies of the Official Copy Registers and Title Plans, which provide all relevant landownership and third-party interest information, were purchased, and uploaded to the Ardent internal database. From the HMLR spatial data, landownership parcels were created representing each title within the RLB which are stored on GIS software. Where land is unregistered, parcels were created to close the gaps using OS mapping, site data and further desktop referencing. Land

features such as roads, rivers, drains and properties are parcelled separately. As the landownership parcels are both registered and unregistered land, each parcel is given a unique reference number to aid in its identification.

- 1.1.6 The above process was repeated for any amendments to the RLB as a result of responses to the statutory consultation and the targeted consultation.

Data Management

- 1.1.7 Any information on persons potentially affected by the scheme is stored on Ardent's internal database, ATLAS. ATLAS has been designed to capture all relevant quantitative, qualitative and spatial data and information. It has also been designed for capturing, validating, and visualising all land interest data and affected persons, as well as storing the contact details and addresses for said persons.
- 1.1.8 Project correspondence including Land Interest Questionnaires (LIQs) (**Appendix R3**) and section 42 of the 2008 Act (Ref. 1) notices are uploaded to ATLAS.
- 1.1.9 All data collected is held within accordance with data protection legislation and used solely for the purposes of the Scheme.

HMLR and identification of Categories 1 and 2

- 1.1.10 Ardent employed a number of methods as part of their diligent inquiry to identify Section 44 Category 1 & 2 persons taking account of best practice and relevant guidance, including Planning Inspectorate Advice Note 4 'Section 52' (March 2017) (Ref. 4).
- 1.1.11 The land referencing began with desktop research, which included submitting the RLB to HMLR for a polygon plus service to identify all affected land titles; purchasing title registers and plans from HMLR; review of legal title reports; Companies House and Electoral Roll searches; interpreting open-source data sets for statutory undertakers, amongst others.
- 1.1.12 The next stage of the land referencing involved contacting known and unknown interested parties with LIQs (**Appendix R3**). The LIQs were cross-checked against the desktop research as well as requesting information about unidentified or unknown interests. The LIQs were then followed up with discussions with known owners/occupiers and downloading/purchasing data from statutory undertakers, amongst other methods.
- 1.1.13 Where an interest remained in 'unknown' ownership or where it was not clear whether an interest existed or not (in each case following diligent inquiry), Ardent erected a site notice on or close to the land in question as part of the statutory consultation (**Appendix R2**). The other consultation methods set out within the **Consultation report [EN010143/APP/5.1]** (including local and national newspaper adverts/notices, press releases and posters) also had the potential to notify those interested in the relevant land of the proposed Scheme.
- 1.1.14 It is important to note that Ardent continued with these methods seeking to identify Section 44 persons throughout the pre-application stage, in order to ensure the greatest possible chance of identifying people who may be

affected, and where additional Section 44 Category 1 & 2 persons were identified they were consulted in accordance with Section 42 of the 2008 Act (Ref. 1).

Category 3 persons

- 1.1.15 In order to identify potential Category 3 persons, a review was undertaken of all parties who may potentially be eligible to make a relevant claim under Section 10 of the Compulsory Purchase Act (CPA) 1965 (Ref. 2), Section 152(3) of the 2008 Act (Ref. 1) and under Part I of the Land Compensation Act (LCA) 1973 (Ref. 3).

Section 10 of the CPA 1965 (Ref. 2)

- 1.1.16 All relevant interests with the potential to make a claim under Section 10 of the CPA 1965 (Ref. 2) because they are in benefit of a right which might be taken for, or injuriously affected by, the execution of the works in the DCO have been treated as a directly impacted party and therefore included within Category 2 of the **Book of Reference [EN010143/APP/4.3]**.

Part I of the LCA 1973 (Ref. 3)

- 1.1.17 In identifying potential claimants under Part I of the LCA 1973 (Ref. 3), physical factors arising from and impacts as a result of the Scheme were considered. Those identified include:
- a. Properties closest to the Scheme.
 - b. Properties identified as a receptor as a consequence of the property being located outside the Order limits but in the vicinity of the Scheme.
- 1.1.18 The Applicant was provided with guidance from environmental specialists to identify those receptors potentially impacted by physical factors (noise, vibration, smell, fumes, smoke, artificial lighting and discharge of solid/liquid substance onto land). This guidance was based on the topography of the land and the likely significant effects arising from the Scheme. For example, the noise assessments had regard to information on:
- a. Background noise levels.
 - b. Distances to receptors.
- 1.1.19 Based on the above information, professional judgement was used to ascertain whether a person may potentially be entitled to make a relevant claim under Section 44(6) of the 2008 Act (Ref. 1), based on a worst-case assessment on 13 March 2023. Following guidance from environmental and compensation specialists, a precautionary approach was adopted to include all those properties identified as potentially affected by a 3 dB or greater increase in noise as a result of the Scheme as potential Category 3 parties. This process was undertaken for all of the physical factors set out in Part I of the LCA 1973 (Ref. 3), and in each case the parties and properties assessed in terms of potential relevant claims for that factor. No further potential relevant claims for other factors were identified outside of the proposed land requirements or area identified as affected by a 3 dB noise increase.
- 1.1.20 Further details about the environmental assessments undertaken can be found in Chapters 6 to 16 of the **Environmental Statement [EN010143/APP/6.2]**. A review of other physical factors was also undertaken prior to the statutory consultation, which re-confirmed that no further

potential relevant claims were anticipated outside of the Order limits or properties identified as being affected by a potential 3 dB or greater increase in noise.

Section 152(3) of the 2008 Act claimants (Ref. 1)

- 1.1.21 All relevant interests with the potential to make a claim under Section 152(3) of the 2008 Act (Ref. 1) because they have the benefit of a right which might be injuriously affected by the execution of the works in the DCO or might have been treated as a directly impacted party and therefore included within Category 2 of the **Book of Reference [EN010143/APP/4.3]**. Potential claimants under s152(3) of the 2008 Act (Ref. 1) also includes those persons who may also be eligible to make a claim under Part 1 of the LCA 1973 (Ref. 3).

Special Category Land

- 1.1.22 As defined by sections 130 to 132 and section 135 of the 2008 Act (Ref. 1), DCOs are required to identify all land that is classified as special category land. These classifications are:
- a. *Common Land – Includes any land subject to be enclosed under the Inclosure Acts 1845 to 1882 (Ref. 5), and any town or village green*
 - b. *Fuel or field allotment – Any land set out as such under the Inclosure Act (Ref. 5)*
 - c. *Open Space – Includes any set out as a public garden, used for public recreation or disused burial ground*
 - d. *National Trust – Land identified to have an inalienable National Trust interest*
 - e. *Crown Land – Land identified to be owned by a Crown party (Her Majesty in right of her Crown, an interest belonging to a government department and other Crown interests noted under Section 227 of the Planning Act 2008 (Ref. 1)*
- 1.1.23 This identification is conducted through desktop sources such as Department for Environment, Food & Rural Affairs Magic maps, identifying restrictions in HMLR registers, Ordnance Survey features, Common or Open lands registers held by local authorities and aerial photography. For the Scheme, Crown Land was identified, the Applicant is in discussions with The Crown Estate over cable installation. Further to the above, contact land referencing is undertaken in lockstep to acquire and confirm information gathered via desktop land referencing.

Land Interest Questionnaires (LIQs)

- 1.1.24 Land Interest Questionnaires (**Appendix R3**) are a request for information which are issued to parties within the scheme identified as either Category 1, 2 or 3 interests. These interests are identified via the desktop land referencing process detailed above. The prepopulated document asks identified interests to confirm the data acquired through desktop land referencing is correct as far as they are aware. Further information is requested on any additional interests that may not appear in HMLR data such as tenants and occupiers. The LIQ (**Appendix R3**) states that there is a 14 day return period, which is followed up by a reminder letter (**Appendix**

R4) which offered to re-issue the documentation if required. For those parties where contact details such as mobile, telephone numbers and or email addresses were held on record, those parties were contacted via these to supplement the follow-up letters and to ensure full diligent enquiry avenues were met.

- 1.1.25 To ensure the spatial data held on the RLB, and the land ownership parcels, are correct, (which are based on the HMLR polygons purchased from HMLR as detailed previously), the LIQ (**Appendix R3**) includes land ownership plans. These land ownership plans display the spatial extent in which desktop land referencing has identified that landowner as having an interest in. The recipient is asked to confirm whether these boundaries are correct by amending the landownership plan or indicating on the LIQ (**Appendix R3**) it is correct.
- 1.1.26 Identified interests have multiple options when completing and returning a LIQ (**Appendix R3**). This includes a prepaid return envelope accompanying their LIQ (**Appendix R3**) or they have the opportunity to respond via email and telephone. Once a response is received, these are logged on ATLAS and the information is used to confirm or action any updates to the Land Ownership database.

Site Referencing

- 1.1.27 Further to the methods of land referencing used for the Scheme referred to above, site referencing was also undertaken to ensure due diligence is met for the Scheme.

Non-Contact Site Visits

- 1.1.28 Initially on the Scheme, non-contact site referencing was undertaken which did not involve communication with landowners, unless approached. These non-contact site visits were carried out in order to gain an understanding of the physical features on the ground such as occupancy, land use and possible ownership, as well as familiarising the Land Referencing team further with the land and to identify possibly complicated sites.

Contact Site Visits

- 1.1.29 If required or requested, visits to individuals and identified interests would be undertaken at the property or their agents by the land referencing team. This further solidifies diligent enquiry ensuring any concerns and or questions are answered regarding the scheme, as well as allowing further exploration of potential interests using local knowledge of the area.

Unregistered/Unknown Owner Site Notices

- 1.1.30 When unregistered land ownership had not been determined through desktop or site referencing methods, unregistered/unknown site notices requesting information were erected on or near to the land (**Appendix R2**). The notices showed the boundary of the land ownership parcel in question and provided details of how to contact the land referencing team with the relevant information. For the Scheme, despite desktop research methods outlined above and the contact research methods, some land was identified as being in unknown ownership meaning notices were required.

Section 42 Consultation

- 1.1.31 The 2008 Act (Ref. 1) lays out in Part 5, the statutory requirements for applicants to engage in consultation with local communities, local authorities, and those who would be directly affected by the proposals in the pre application period. Landownership data, collected from all the diligent inquiry methods listed above, served as the data used for Section 42(1)(d) consultation for the Scheme.

Statutory Consultation

- 1.1.32 Any parties affected by the scheme need to be consulted in accordance with Section 42(1)(d) of the 2008 Act (Ref. 1). To facilitate the consultation period (minimum of 28 days), each identified interest was issued with a consultation pack, provided by the Applicant, which contained notice under Section 42 and a copy of the Section 48 notice alongside other document(s) (**Appendix I4**). As unregistered land had been identified, Section 42 notices were erected close to or adjacent to the land. Any new parties that arose following the initial Section 42 consultation due to continued diligent enquiries were all issued with the Section 42 packs and given their own 28-day response window.

Targeted Consultation

- 1.1.33 A further targeted consultation was undertaken on the Scheme to inform consultees of changes to the Scheme design due to feedback from the Statutory Consultation and design evolution. After an additional HMLR refresh and revaluation of the data due to 24 design changes, any newly identified parties held on the landowner database were issued with the Section 48 notice (**Appendix O4**) and plans. These contacts were also issued a Section 48 notice and statutory consultation brochure, as they had not been consulted at Statutory Consultation. Further to this, those affected by an increase in land take were also issued with targeted consultation documents (**Appendix O1**).

Data used for application submission

- 1.1.34 The data collated via the land referencing process through the diligent inquiry methods outlined above was then used to produce the **Book of Reference [EN010143/APP/4.3]** and associated Land Plans which form part of the DCO application and will be used to populate and issue notices under sections 56 and 134 of the 2008 Act (Ref. 1) if and when the submitted application is accepted by the Planning Inspectorate and if the DCO is granted.

References

- Ref. 1 His Majesty's Stationery Office (HMSO) (2008) The Planning Act 2008. Available at:
https://www.legislation.gov.uk/ukpga/2008/29/pdfs/ukpga_20080029_en.pdf [Accessed 17 November 2023].
- Ref. 2 HMSO (1965) Compulsory Purchase Act 1965. Available at:
https://www.legislation.gov.uk/ukpga/1965/56/pdfs/ukpga_19650056_en.pdf [Accessed 17 November 2023]
- Ref. 3 His Majesty's Government (HMG) (1973) Land Compensation Act 1973. Available at:
https://www.legislation.gov.uk/ukpga/1973/26/pdfs/ukpga_19730026_en.pdf [Accessed 17 November 2023]
- Ref. 4 Planning Inspectorate (2017) Advice Note Four: Section 52: Obtaining information about interests in land (Planning Act 2008) Available at:
[https://infrastructure.planninginspectorate.gov.uk/legislation-and-advice/advice-notes/advice-note-four-section-52-obtaining-information-about-interests-in-land-planning-act-2008/#:~:text=A%20section%2052%20\(s52\)%20authorisation,resulting%20in%20delays%20in%20determination.](https://infrastructure.planninginspectorate.gov.uk/legislation-and-advice/advice-notes/advice-note-four-section-52-obtaining-information-about-interests-in-land-planning-act-2008/#:~:text=A%20section%2052%20(s52)%20authorisation,resulting%20in%20delays%20in%20determination.) [Accessed 17 November 2023]
- Ref. 5 HMG (1845 to 1882) Inclosure Acts 1845 to 1882
- https://www.legislation.gov.uk/ukpga/1845/118/pdfs/ukpga_18450118_en.pdf [Accessed 17 November 2023]
 - https://www.legislation.gov.uk/ukpga/1846/70/pdfs/ukpga_18460070_en.pdf [Accessed 17 November 2023]
 - https://www.legislation.gov.uk/ukpga/1847/111/pdfs/ukpga_18470111_en.pdf [Accessed 17 November 2023]
 - https://www.legislation.gov.uk/ukpga/1848/99/pdfs/ukpga_18480099_en.pdf [Accessed 17 November 2023]
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 - https://www.legislation.gov.uk/ukpga/1857/31/pdfs/ukpga_18570031_en.pdf [Accessed 17 November 2023]
 - <https://www.legislation.gov.uk/ukpga/Vict/22-23/43/contents> [Accessed 17 November 2023]
 - https://www.legislation.gov.uk/ukpga/1868/89/pdfs/ukpga_18680089_en.pdf [Accessed 17 November 2023]
 - https://www.legislation.gov.uk/ukpga/1876/56/pdfs/ukpga_18760056_en.pdf [Accessed 17 November 2023]

- <https://www.legislation.gov.uk/ukpga/Vict/41-42/56?view=plain>
[Accessed 17 November 2023]
- <https://www.legislation.gov.uk/ukpga/Vict/42-43/37/contents> [Accessed 17 November 2023]
- <https://www.legislation.gov.uk/ukpga/Vict/45-46/15/body?view=plain>
[Accessed 17 November 2023]

R.2 Unregistered site notices



East Yorkshire Solar Farm

IMPORTANT INFORMATION

East Yorkshire Solar farm Limited (*‘the Applicant’*) is intending to apply to the Secretary of State under the Planning Act 2008 for a Development Consent Order (‘DCO’).

THIS LAND IS POTENTIALLY AFFECTED BY THIS PROJECT

If you have any legal interest in, on, under or over this land or adjacent properties whether as owner, lessee, tenant, occupier or any other interest; or you have power to sell, convey or release this land or adjacent properties, please contact Ardent on the contact details provided below, quoting the reference number also found below.

Further information may also be found at the following web address: <https://www.boom-power.co.uk/east-yorkshire/>

Ardent employee

[Ardent Employee@ardent-management.com](mailto:ArdentEmployee@ardent-management.com)

Mobile: insert

Our Reference: Unreg/EYSF/XXX

INSERT PLAN OF UNREGISTERED LAND

R.3 Land Interest Questionnaire template



Our Reference: LIQ/EYSF/XXX

Proper Officer

Name

Address

Date: 07 February 2023

Dear Sir/Madam,

East Yorkshire Solar Farm – Land Interest Questionnaire (‘LIQ’)

We are writing to you in respect of the East Yorkshire Solar Farm Project (‘the Project’). East Yorkshire Solar Farm Limited is developing the option for a solar farm at Brind, Willitof, Wressle, Spaldington and Gribthorpe. Our research shows that you possess an interest in land or property within the current proposed boundary of the Project.

The remainder of this letter sets out brief details about the Project, how to find out more information, how to contact the project team and why we are enclosing a Land Interest Questionnaire (‘LIQ’) form.

East Yorkshire Solar Farm Ltd is proposing to develop a solar farm which will have an anticipated export of approximately 400 megawatts of electricity helping to meet the country’s demand for low carbon energy and contributing to the Government’s target of net zero by 2050. The solar farm will connect to the National Grid transmission network at Drax, enabling the electricity to go directly into the National Grid transmission network.

The project is at the preliminary stages of development; the Stage 1 (non-statutory) Consultation for the proposed development closed on Sunday 30th October and comments from this exercise are currently being considered. The Stage 2 (statutory) Consultation in accordance with the Planning Act 2008, is proposed to commence during Q1 2023. The application for a Development Consent Order (DCO) is expected to be submitted to the Planning Inspectorate during Q3 2023.

In preparation for the Stage 2, Statutory Consultation, East Yorkshire Solar Farm Limited are required to identify all parties who hold an interest in or rights over land which may potentially be affected by the development of the Project. This process is known as Land Referencing and enables East Yorkshire Solar Farm Limited to ensure that those parties holding interests in relevant land or property can be consulted appropriately, over the coming months, on the proposals for the Project.

Further details on the project are available at:
<https://www.boom-power.co.uk/east-yorkshire/>

If you have any queries relating to this work or the East Yorkshire Solar Farm project more generally, please contact EastYorkshireSolarFarm@Boom-Power.co.uk.

Ardent Management Limited (‘Ardent’) has been instructed to act on behalf of

East Yorkshire Solar Farm Ltd to undertake this Land Referencing exercise.

This letter and the enclosed Land Interest Questionnaire ('LIQ') are part of this identification process. The LIQ seeks to confirm whether you have any interests in the Order Limits of the Project.

We would therefore be grateful if you could please complete the enclosed LIQ form with as much detail as possible and return to **Ardent** (along with any marked-up plans you may have available) using the pre-paid envelope provided within **14 days**. If you require any assistance with completing the form, please do not hesitate to contact **Louisa Getley** using the details provided below. You can also provide information via e-mail if this is easier.

[Ardent employee]
[Ardent employee email address]
[Ardent employee mobile number]

Yours faithfully

[Ardent employee name & signature]

Ardent Management Limited ('Ardent') on behalf of **East Yorkshire Solar Farm Limited**

Any details you provide will be held securely by Ardent in line with the Data Protection Act 2018 – please see the accompanying GDPR Statement.



Land Interest Questionnaire ('LIQ')

East Yorkshire Solar Farm Project

This is a Land Interest Questionnaire ('LIQ') served on behalf of East Yorkshire Solar Farm Limited ('the Applicant') and relates to the property detailed in section 1 ('the Land')

The information requested is required in connection with the proposed application for a Development Consent Order ('DCO') for the construction, maintenance and operation of the East Yorkshire Solar Farm ('the Project').

More detail about the Project is contained in the covering letter that accompanies this LIQ and can also be found at: <https://www.boom-power.co.uk/east-yorkshire/>.

We kindly request that you complete the attached form and return it using the pre-paid envelope provided or via email. It would be helpful if you were able to provide the information within **14 days**.

Dated: 07 February 2023

Ardent Management Limited ('Ardent')
on behalf of **Boom Power**

Land Interest Questionnaire ('LIQ')

East Yorkshire Solar Farm Project

When completing this form please use BLOCK CAPITALS. If some of the sections are not relevant or you do not know the answer to the questions, please indicate this by 'Not Applicable' or 'Not Known'

Company Name and Registered Address

Please confirm the correct address of the company for service of notices and provide any relevant phone number or email address for this address:

<u>Company Name and Registration Number</u>	<u>Full Address for Notice Service</u>	<u>Telephone Number / Email Address</u>

If you believe, the company has apparatus, easements or holds an interest in land and property located within the Project limits as shown on the enclosed plans (*GIS Shapefiles are available on request to further assist this inquiry*), which demonstrate the current indicative Order limits please delete as appropriate:

The above company has an interest in the land included within the indicative Order limits for the East Yorkshire Solar Farm Project

OR

The above company believes it has no interest in the land included within the indicative Order limits for the East Yorkshire Solar Farm Project

If the company does have any apparatus, easements or holds any interest in land and property within the indicative Order limits for the Project, we would be grateful if you could please:

- provide a plan of the location of your apparatus and/or any other interest you hold over the land and property; and
- provide details of the interests you hold over the land and property within the indicative Order limits for the Project in the below box:

Details of Interests or Rights held in any land and property within the indicative Order limits for the East Yorkshire Solar Farm Project

--

Please provide contact details of the most appropriate point of contact within the company, for requests relating to company assets and equipment.

Name:
Position:
Department:

Phone Number:
Email Address:

Please print your name and sign below to confirm that the information you have provided is correct to the best of your knowledge.

Signature

Print Name

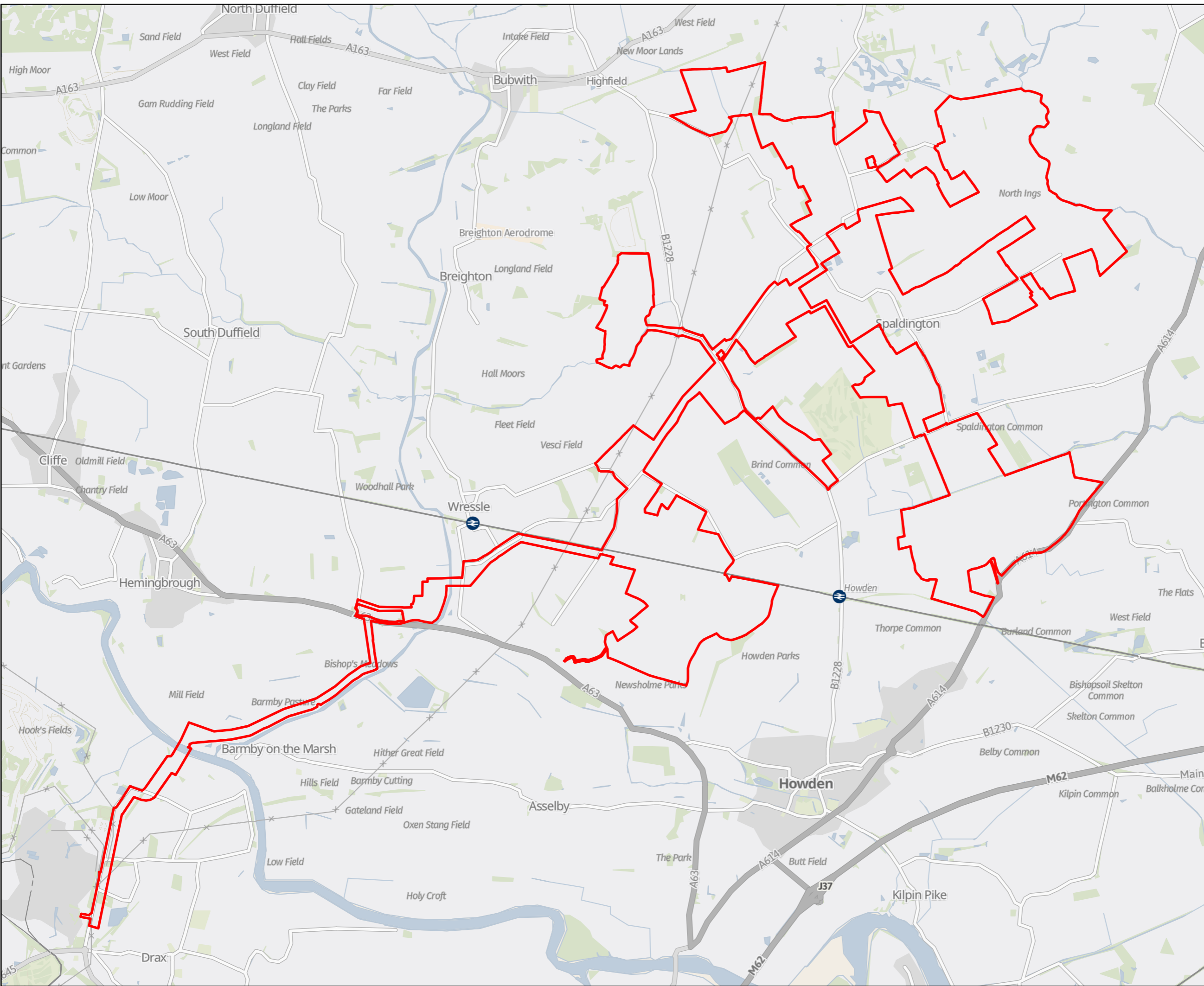
Position


Date

Thank you for taking the time to complete this form.
Please return it using the pre-paid envelope provided or via email.

Page Left Blank Intentionally

Plot Date: 01 February 2023 09:36
File Name: C:\Users\stuartm\Arden Management Ltd\Projects - Documents\East Yorkshire Solar Farm\16 - GIS & CAD Files\072_ARDG_EST_YRKSHR_SFI02 - Overview Plan\072_ARDG_EST_YRKSHR_OverviewPlan.aprx



Key
 Area of Interest

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Contains OS data © Crown Copyright and database right 2022
Contains data from OS Zoomstack



Project
EAST YORKSHIRE SOLAR FARM

Drawing Title
OVERVIEW PLAN

Status	FOR INFORMATION	Revision	000
Scale	1:40,000 @ A3	Date	01/02/2023
Spatial Reference System		British National Grid	
Drawn By	I.MAXIM	Checked By	G.EACOCK
Approved By	L.HARTIGAN		
Drawing reference	072_ARDG_EST_YRKSHR_OverviewPlan		

This document is not to be used in whole or in part other than for the intended purpose and project for which it was prepared and provided.

East Yorkshire Solar Farm Limited Privacy Notice

Our contact Details:

East Yorkshire Solar Farm Limited
Unit 5E Park Farm,
Arundel
BN18 0AG

E-mail: EastYorkshireSolarFarm@Boom-Power.co.uk

- Boom Power and Boom Developments are working on behalf of East Yorkshire Solar Farm to develop the project.
- Ardent Management is working on behalf of East Yorkshire Solar Farm for the purposes of Land Referencing and Statutory Consultation.
- Aecom is working on behalf of East Yorkshire Solar Farm as the planning consultant.

ICO Registration Number: C1279727

The type of personal information we collect:

We currently collect and process the following information:

- Personal identifiers – Name, address and contact details (telephone and e-mail)
- Property Details – information about property and land ownership

How we get the personal information:

Most of the personal information we process is provided to us by the land registry, or directly from individuals.

How we use the information:

We use the information given to us in order to:

- Carry out enquiries into land ownership for the purposes of developing the East Yorkshire Solar Farm.
- Communicate with Landowners and occupiers about the East Yorkshire Solar Farm scheme, including negotiations with landowners.
- Consult and inform local landowners as required through the planning process.

- Survey land that may be affected by the East Yorkshire Solar Farm.

Who we share information with:

We may be required to share information when reporting to the Secretary of State, Planning Inspectorate or Local planning authority

We share information with our planning consultants, land referencing consultants and surveyors and developers as part of the planning application process.

Under the UK General Data Protection Regulation (UK GDPR), the lawful basis we rely on for processing this information are:

- We have a legal obligation.
- We need it to perform a public task.

How we store your personal information:

Your information is securely stored.

We keep your personal information on file throughout the planning and consultation process. Where necessary, as determined by the Secretary of State, the information will be held for the lifetime of the project.

We will delete your information securely when it is no longer required.

Your data protection rights

Under data protection law, you have rights including:

Your right of access - You have the right to ask us for copies of your personal information.

Your right to rectification - You have the right to ask us to rectify personal information you think is inaccurate. You also have the right to ask us to complete information you think is incomplete.

Your right to erasure - You have the right to ask us to erase your personal information in certain circumstances.

Your right to restriction of processing - You have the right to ask us to restrict the processing of your personal information in certain circumstances.

Your right to object to processing - You have the the right to object to the processing of your personal information in certain circumstances.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

Please contact us at EastYorkshireSolarfarm@Boom-Power.co.uk if you wish to make a request.

INSERT PREPAID ENVELOPE

R.4 Follow up letter template



Our Reference: LIQ/EYSF/XXX

Recipient Name
Address Line 1
Address Line 2
Address Line 3
Address Line 4
Address Line 5

Date: 24th February 2023

Dear Salutation,

East Yorkshire Solar Farm – Land Interest Questionnaire ('LIQ')

In preparation for Stage 2 Statutory Consultation later this year, East Yorkshire Solar Farm Limited are required to identify all parties who hold an interest in or rights over land which may potentially be affected by the development on the East Yorkshire Solar Farm Project ('the Project'). This process is known as Land Referencing and enables East Yorkshire Solar Farm Limited to ensure that those parties holding interests in relevant land or property can be consulted appropriately, over the coming months, on the proposals for the Project.

As part of this process **Ardent Management Limited** ('Ardent') has been instructed to act on behalf of East Yorkshire Solar Farm Limited to undertake this Land Referencing exercise.

We previously wrote to you on the 7th February 2023 requesting this information with an enclosed LIQ. We would be grateful if you could please complete the LIQ with as much detail as possible and return to **Ardent** (along with any marked-up plans you may have available) using the pre-paid envelope provided as soon as possible.

If you require any assistance with completing the form, or another copy of it, please do not hesitate to contact **[Ardent Employee]** using the details provided below. You can also provide information via email if this is easier.

[Ardent employee]
[Ardent employee email address]
[Ardent employee mobile number]



Yours sincerely/faithfully,

[Ardent employee name & signature]

Ardent Management Limited ('Ardent') on behalf of **East Yorkshire Solar Farm Limited**

Any details you provide will be held securely by Ardent in line with the Data Protection Act 2018 – please see the accompanying GDPR Statement.

INSERT PREPAID ENVELOPE